

2430 "E" Street, N. W.
Washington, D. C.
24 March 1954

25X1A9a

Subject: Contract [REDACTED]
Installation of Acoustical
Ceilings in Corridors

Dear [REDACTED]

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On [REDACTED] return from his recent visit to the project, he mentioned the fact that the duct installation appeared to be completed and suggested that we might consider having the corridor ceilings installed in the near future.

Since we do not know the exact degree of progress of the mechanical installation and correlated work, some additional information will be helpful in preparing a request for a proposal.

Is the installation and adjustment of the air conditioning system sufficiently complete to permit the application of an acoustical tile ceiling? Can access panels to controls, dampers, etc., be conveniently located in the ceilings? Will the 12"x12" tile size be large enough for the access panels? If normal pattern is followed in applying the acoustical tile, will it be possible to merely replace some tiles with 12"x12" access panels and have them so placed as to afford the necessary access? In your opinion, would metal panel acoustical ceiling, mentioned in your letter of 12 January 1954, be comparable in cost to acoustical tile with metal access panels?

Any further comments by you on the feasibility of obtaining a proposal for installing ceilings at this time will be appreciated.

Very truly yours,

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(Assuming metal panel can be applied
to furring channels as already installed)